

Chapter President

Washington County Master Gardeners

Advisors: Past President, Metro and State MG Program Coordinators

Directly responsible to: Washington County Chapter of the Oregon Master Gardeners Association (WCMG) Executive Board

Purpose: Direct the activities of the WCMG; preside at Chapter & Board meetings, serve as principal liaison for the Chapter to the Metro and State MG Programs; appoint committee chairs and inform the Board of committee actions; serve as ex officio member on all committees

Benefits of the position: Working with other Master Gardeners to advance the Master Gardener program & Chapter; leadership; helping to shape the future direction of the Chapter

Major duties:

- Oversee current Chapter activities and business
- Appoint committee/project chairs except those led by elected Directors
- Liaise with the Metro and State MG Programs
- Attend Tri-County MG Advisory Council meetings
- Participate as a voting member of the Executive Board
- Serve on the Audit Committee
- Establish the agenda for Chapter & Executive Board meetings
- Inform the Executive Board of actions of the various committees
- Call special meetings when necessary
- Preside at Chapter & Executive Board meetings as required in Chapter bylaws, opening and calling the meetings to order, stating the order of business and verifying the presence of a quorum

Skills needed: Communication, visioning, organizational, persuasive

Term: One year.

Time involved: 30 hours a month

Training: On the job; completion of Oregon MG training

Support (Chapter and or Extension Office privileges): Authorized to (1) represent WCMG to the public and (2) contact outside agencies/organizations to exchange information regarding MG activities.

Expectations: Individuals serving as the leader of this Chapter commit to its continued growth in numbers, programs and assets within the framework of a solid long range plan.